

**Minutes of the Committee Meeting of the Illingworth & Bradshaw Local Activities Group held on
Thursday, 14th March 2013 at Illingworth Moor Methodist Church
as access was not available to the Community Room at Illingworth Fire Station**

	<i>Resolved/Action</i>
Present: Jean Butler (Chair), Jean Coles, Sylvia Drake, Rose Grant, Anne Lees, Marjorie Mukasicj, Irene Mulhall, Rita Parkin, Irene Patterson, Frances Prince, Audrey Reid, Brian Sinnett and Joan Taylor.	
1. Apologies - no apologies. The Chair welcomed the full Committee.	
2. Additions to Agenda: The item Fire Station Letter & Donation (although Number 6 on the Agenda was brought up at this stage by the Chair)	See Item 6 below.
3. Minutes of the meeting held on 14th February 2013	That these Minutes were a correct record and signed by the Chair and that they now to be put on the LA website.
4. Matters Arising from the Minute not covered on Agenda:	No matters.
5. Correspondence:	
❖ Email from Beth Maiden Re Neighbourhood Networking on 17 th April at Heath 10 am to 2.30 pm and also request for photographs of our group activities to be used at the event.	The Committee noted the date and gave approval for the Secretary to send some photographs to the Neighbourhood Team.
❖ Lynne Houlden with an invitation from Andrew Pitts Head of Neighbourhoods for the group to send a representative to be on support group for the New Central Library & Archive – Reference Group	Nobody on the Committee felt able to take on this role.
❖ VCConnect Database Form in order for them to keep their database updated.	It was agreed that the Secretary should complete the form on line as requested.
❖ International Women's Day - 7 th March 2013	Received too late for anyone to attend.
❖ Energise for Spring to be held 19 th March in Huddersfield	Members made a note of the event.
❖ Email about Collective Energy Switch – the Secretary asked if this information could be sent to the group's email members	It was felt that no action was necessary as this information had already been received by members with their Council Tax documents.
6. Fire Station Letter & Donation: Unfortunately for this meeting the Committee members could not gain access to the Community Room at the Fire Station as the Station was unmanned at the time. The Committee moved to a room at Illingworth Moor Methodist Church and for that they were very grateful. The Chair explained there were some new rules for the use of the Fire Station Community Room and there was a letter on the notice board with drawings of how the room should be left after use. One of the LA Groups had met when the room had been cold as the storage heaters having been turned off.	The Chair urged everyone using the Community Room at the Fire Station to read the letter on the wall and to leave the heaters switched on. It was agreed a donation of £50 be made to the Fire Fighters Charity as a thank you for use of the room.
7. Treasurer's Report: Jean Coles gave her last report as Treasurer informing the Committee that the group has £3,707.62 in the bank. She reported that attendance at some groups had dropped in recent weeks resulting in these groups running at a loss. Everything was up to date for the hand over to the new Treasurer. The Secretary reported that a reduction of £5 per hour had been negotiated with Illingworth Moor Methodist Church for the group's hire of the Hall.	That Rita Parkin takes on the role of Treasurer from this meeting. Rita to relinquish her role as Minutes Secretary which Irene Mulhall will take on. Grateful thanks were expressed to Jean Coles for her dedicated hard work during the time she had served as Treasurer.
8. Membership: Renewal of Membership forms going out: Rose Grant reported that Renewal of Membership Forms would be handed out at each session during March.	Renewal Forms and money to be directed to The Membership Secretary who would then pass the cash/cheques to the Treasurer.
9. Short report covering attendance/issues from the various activities: Figures given show attendance at classes from Tues. 12th – Thurs. 14th March.	
❖ Art Class 10 members – one new person this week – now more men than women in the Art Class – 18 members on the register.	
❖ Bridge Class 10 members	
❖ Crafty Club 11 members – one new person this week.	
❖ Keep Fit 12 members	
❖ Tai Chi There had been no class due to teacher being on holiday	
❖ Kurling 15 members	

	<i>Resolved/Action</i>
<p>10. First Anniversary & Reports needed for Council and Neighbourhood Scheme: At the end of March the group has been running independently for one year. The Chair thanked everyone present for their work which had helped the group achieve a great deal. For the year end it was necessary to write two reports – one for the Council and one for the Neighbourhood Scheme covering the group’s first year. Even though such a report would not be necessary in future it was, the Chair felt, good practice to continue doing this. The Chair reminded Committee members responsible for Registers at the six activities of the need to let her have the figures for the last three months for inclusion in the report. The Chair reported the work of the Craft Group in making things for the Premature Baby Unit and that she hoped some publicity could be gained when these things are presented to the Unit.</p>	<p>The six Committee members marking Registers agreed to submit the attendance figures to the Chair during the last week in March.</p>
<p>11.Future Planning:</p> <ul style="list-style-type: none"> ❖ The Haworth Haddock. The Secretary reported that a coach had been booked (J.A.K.Coaches from Keighley), letters had gone out to all who had expressed an interest and completed forms and money/cheques were coming in. ❖ Easter Holiday Closure for activities w.c. 1st April The Secretary said that all members attending activities were aware of the holiday arrangements and that these details were on the website. ❖ Bradshaw Park Bowling Club AGM - Wed. 27th March at Bradshaw Cricket Club at 7.30 pm Several members wanted to attend this AGM but had other commitments. Gordon Heron had offered to attend on behalf of the LA members who were also Bradshaw Park B.C. members. 	<p>All money/cheques to be passed to the Treasurer and the Secretary to be made aware of all payments received so that there was an up to date list.</p> <p>Gordon Heron to attend the AGM and represent the interests of LA Group members in using the green together on a Wednesday if possible.</p>
<p>12. Website: The Secretary reported there had been 3659 hits on the website since its start. Membership Renewal Forms were currently available on the website and in future the Committee Minutes would be also.</p>	
<p>h13. Any Other Business:</p> <ul style="list-style-type: none"> ❖ Insurance – The group share insurance cover with all the other Neighbourhood Scheme Groups and pay a total of £85.23 per year with an excess of £100. 	<p>Members felt that this was adequate for the group’s needs.</p>
<p>14.. Date of next Committee Meeting:</p>	<p>Thursday, 11th April 2013 at 2.30 pm in the Community Room at Illingworth Fire Station.</p>

Signed: *J. Butler*
Chair

At 3.30 pm Gareth Ewing joined the Committee. Gareth, who has worked for the Halifax Bank for 25 years, is currently working for twelve months as Business Connector for Calderdale Business in the Community. He explained that he is visiting many groups within Calderdale to find out where the challengers are and to bring the business community a little closer to the wider Calderdale community. He wants to find out the needs in the community and to link these needs with the skills, knowledge and experience that the business community are able to offer.