

**Minutes of the Committee Meeting of the Illingworth & Bradshaw Local Activities Group held on
Thursday, 1st September 2016 at 2.30 pm at Illingworth Fire Station**

RESOLVED/ACTION

Present: Jan Hancock, Anne Lees, Sue Merriman, Irene Mulhall, Rita Parkin, Brian Sinnett & Joan Taylor. Also joined by Lilian Rawnsley who is to join Committee at the AGM.

1. Welcome by Vice Chairman and Apologies: The Vice Chairman welcomed those present and apologies were received from Jean Butler, Rose Grant (Committee Members) and Sheila Hilson who is to join Committee at the AGM.

2. Additions to Agenda:

The Chairman had an additional item to bring up under Item 12.

3. Minutes of the last meeting held on Thursday, 4th August 2016:

Signed by the Vice Chair as a correct record.

4. Matters arising from the Minutes:

There were no matters arising from the Minutes.

5. Correspondence:

A poster had been received from the Heath Stroke Club advertising a Dance they are holding on the 24th September.

The Committee agreed this poster should be advertised on Illingworth Moor Methodist Church notice board for everyone to see.

6. Report on the Skipton & Canal Trip on Friday, 26th August:

All those present who had been on the trip felt it had been very successful and they had all received excellent feedback.

7. Safeguarding Policy:

The Chair had passed to the Secretary a copy of the Safeguarding Policy and this had been completed and was ready to go out to members with Agenda for AGM for approval at the AGM.

Committee Members had received a copy via email or copies were available at meeting.

8. Treasurer's Report:

The Treasurer reported there was £7,896.61 in the bank.

The Treasurer was thanked for her report.

9. Membership: In the Membership Secretary's absence members were aware that we now have 147 members for the year 2016/17.

11. Short Report covering attendance/issues in the current weeks in AUGUST 2016:

Art Class - 9 - 9 - 8 - 9 The Art Group had celebrated the forthcoming birthday of their 94 year old member by giving him a surprise party during the Art Class.

Bowling - 6 - 12 - 10 - rain - 12.

Crafty Club - 11 - 12 - 11 - 13 - 14

Keep Fit - 2 weeks holiday - 12 - 17

Kurling - 16 - 16 - 21 - 17

Line Dancing - 12 - 13 - 13 - 13

Pilates - Intermediate - 11 - 14 - 12 - 14

Beginners - 8 - 7 - 6 - 9

Discussion followed on the success of the various groups, looking at the numbers each week. It was felt that although numbers were low with the Beginners Pilates class, the benefits which were being seen by the participants far outweighed any financial loss being occurred at the moment. In looking at the success of the classes with Tutors the Secretary felt that it was time to review the fees we were paying. Whilst nothing had been said by any of the Tutors, the Secretary said that she felt the Tutors had all been paid the same rate of pay since the activities had started.

Enquiries to be made about whether the Church has a Music Licence as our Tutors are currently purchasing a Licence at the cost of £100 simply to play music in the building for our classes.

Thanks extended to those giving reports.

The Committee members talked over what we were paying the tutors and it was felt that the three Tutors - Annette Duncan, Anne Louise Doherty and Lucinda Atkinson - contributed so much to the success of our activities and therefore the whole of the LA Group that their fees should be increased with immediate effect. All members agreed unanimously.

The Secretary to enquire from Illingworth Moor Methodist Church if they have a licence which would cover our classes.

	<i>Resolved/Action</i>
<p>11. The Annual General Meeting on 20th September 2016:</p> <p>The Secretary was pleased to report that there were now ten nominations for places on the Committee for the next twelve months. These were as follows: Jan Hancock, Sheila Hilson, Anne Lees, Sue Merriman, Irene Mulhall, Rita Parkin, Julian Patrick, Lilian Rawnsley, D. Anne Robinson and Brian Sinnett.</p> <p>As the Safeguarding Policy referred to a Confidentiality Policy it was decided that an amendment be made to the Constitution and that a sentence about confidentiality be written into it.</p> <p>The Secretary reported that The District Commissioner for Scouts, Martin Longbottom, was attending the AGM to bring us up to date with the trip to Vietnam that we helped with.</p> <p>Joan Taylor and Sue Merriman were given the money for the catering at the AGM.</p>	<p>Rita Parkin agreed to look at the wording for the change in the Constitution so that it can be ratified at the Annual General Meeting.</p> <p>The Secretary to email all members with email addresses giving them two weeks' notice of the Agenda and the Minutes of the last AGM and she would endeavour to get paper copies to every activity as well. Also the Secretary to invite all the people we usually invite to attend the AGM - about 22 in all.</p>
<p>12. Any other business:</p> <p>The Vice Chairman thanked all Committee members for their work over the last year and welcomed new member who had attended several of the Committee meetings with a view to joining us.</p>	
<p>13. Date of next Committee Meeting:</p>	<p>Thursday, 6th October 2016 at the Community Room at Illingworth Fire Station at 2.30 pm.</p>

Chair