

**Minutes of the Committee Meeting of the Illingworth & Bradshaw Local Activities Group held on Thursday, 2<sup>nd</sup> March 2017 at 2.30 pm at Illingworth Moor Methodist Church**

	<i>Resolved/Action</i>
<b>Present:</b> Jan Hancock, Anne Lees, Sue Merriman, Irene Mulhall, Rita Parkin, Julian Patrick and Brian Sinnett.	
<b>1.Welcome by Chair:</b> The Chair welcomed those present.	
<b>2.Apologies for Absence</b> had had been received from Sheila Hilson, D.Anne Robinson & Lilian Rawnsley.	
<b>3.Additions to Agenda:</b> The Secretary had two items to bring up under 'Any Other Business'.	
<b>4.Minutes of the last meeting held on Thursday, 2<sup>nd</sup> February 2017:</b>	Signed by the Chairman as a correct record.
<b>5.Matters arising from the Minutes:</b>	There were no matters arising from the Minutes.
<b>6.Correspondence:</b> A Flyer had been received from Trading Standards for us to use when advertising their talk on Scams and Frauds on Tuesday, 16 <sup>th</sup> May.	The Secretary to advertise this event in the Illingworth Messenger and around the district nearer the time.
<b>7. Update on Safeguarding by Jan Hancock:</b> One member had concerns that the whole exercise had been a waste of time and pointless but Jan pointed out that it was something that we had to do and we were almost through the process now. There was still work to be done on a Whistle Blowing Policy.	Jan to arranged for Tracy Selves from VAC to come to meet with us on Monday, 20 <sup>th</sup> March at 10 am to get us through the DBS checks and all should try to attend. Jan was thanked for her report.
<b>8.Treasurer's Report:</b> The Treasurer reported we had £7,501.33 in the bank at the moment. Members stressed that we needed to change the names of the people signing our cheques to those currently serving on the Committee. The Treasurer pointed out the processes to go through to get to that stage was quite complicated.	The Treasurer was thanked for her report.
<b>9.Membership:</b> The Membership Secretary had no figures on membership for this meeting as it was time for Renewal Forms to be going out to members during March.	
<b>10. Update on Defibrillator:</b> The Secretary had spoken to the Centre Manager and he was going to get things moving to purchase a Defibrillator at a cost of £950 and for people to be trained in its use.	
<b>11. Short Report covering attendance/issues in February:</b> <b>Art Class</b> – The Treasurer gave the Art report and stated that they were short of equipment and in need of more money. Attendance in February at Art Classes had been 7 – 9 – 10 - 7 <b>Bowling</b> –Gordon Heron prepared to handle everything again for the bowling season. <b>Crafty Club</b> – No figures to hand. <b>Keep Fit</b> – 17 – 13 + 1F – 18 + 2F – 18 + 1F Kurling – 23 + 1F – 23 – 24 – 20 1F <b>Line Dancing</b> – 12 – 14 -15 <b>PILATES: Intermediate Class</b> – 12 – 17 – 11 - 9 ( <i>Storm Doris</i> ) <b>New Beginners Class</b> - 17 – 19 – 15 – 12 ( <i>Storm Doris</i> )	The Committee agreed to allow them to have £300 to purchase more equipment.  Members were thanked for their reports.
<b>12. Update on Trading Standards Talk: Date for this is 16<sup>th</sup> May at 3.15 pm</b>  <b>Update on a Trip for the Summer:</b> It was agreed that we should take a coach trip to Hull as there will be plenty to see and do during the Year of Culture.  Talk on whether we should stop for a meal on the return journey.	The Committee decided to put on refreshments in the form of tea/coffee and biscuits from 3 pm as people start to arrive. More detailed arrangements to be made at the May Committee meeting.  The Secretary to obtain coach prices etc. and find out if they need a deposit.  Nothing agreed on a meal on way back.

	<b><i>Resolved/Action</i></b>
<p><b>13. Christmas 2017 :</b></p> <p><b>Update on the DJ:</b> The Secretary reported that the DJ who had been quoted as being able to do a Quiz for us was already booked that night but they had others but they did not do a quiz.</p> <p>Those choosing from the Dessert Menus last December though it was very limited with only two choices.</p>	<p>The Committee thought we could manage without a quiz.</p> <p>The Secretary to find out if the Moorlands needs a deposit from us.</p> <p>The Secretary also to comment to the Moorlands on the Dessert Menu.</p>
<p><b>14. Newsletter:</b> The Secretary was in the process of doing a Newsletter to go out with Renewal Forms and Health Questionnaires. Copies would be sent to the Committee before circulating it to all members.</p>	<p>All three documents to be emailed to members with plenty of copies also available at every class during the month of March.</p>
<p><b>15. Any Other Business:</b> The Chairman, Secretary and our second in command Safeguarding Officer had attended a session on Dementia which they had found very interesting and had now becoming 'Dementia Friends'.</p> <p>The SOFA Group at Southowram were taking a trip to Sandringham &amp; Cambridge and had requested help in filling their coach from any of our membership. They had used the services of OMEGA Travel for this trip. If they couldn't get the required number to fill the coach then it would be cancelled.</p> <p>It was suggested that we might look at taking a trip to THURSFORD in November 2018 and that would involve an overnight stay. Perhaps OMEGA Travel and Cairngorm Travel could be approached.</p>	<p>The Secretary had worked on this request and had managed to save the day for them by several of our members going on the trip and taking their friends with them.</p>
<p><b>16.Date of next Committee Meeting:</b></p>	<p><b>Thursday, 6<sup>th</sup> April 2017 at 2.30 pm at Illingworth Moor Methodist Church.</b></p>

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*Chair*