

Minutes of the Committee Meeting of the Illingworth & Bradshaw Local Activities Group held on Thursday, 5th May 2016 at 2.30 pm at Illingworth Fire Station

	RESOLVED/ACTION
Present: Jean Butler, Jan Hancock, Anne Lees, Sue Merriman, Irene Mulhall, Brian Sinnett & Joan Taylor.	
1. Welcome by Chair and Apologies: The Chair welcomed those present and apologies were received from Rose Grant & Rita Parkin.	
2. Additions to Agenda:	None.
3. Minutes of the last meeting held on Thursday, 31st March 2016:	Signed by the Chair as a correct record.
4. Matters arising from the Minutes:	There were no matters arising from the Minutes.
5. Correspondence: A thank you email from Marsha Clarke was read to the Committee.	The Secretary mentioned the recording done at Phoenix Radio should be broadcast on Monday, 9 th May from 9 am.
6. Christmas Party: The Chair reported that she had received email confirmation that 'Silhouette' will play for our event on Wednesday, 7 th December for the cost of £400.	
7. Update on Greyhound Racing Trip to Kinsley Greyhound Stadium, Kinsley, Pontefract The Secretary reported that there were 23 names on the list for this trip. £10 per head had been paid for 33 people. She was concerned that if we let 10 non-members fill the trip they would be getting the coach free which had been intended as a 'perk' for members.	A decision was taken that any additional non-members would have to pay the extra £8 to cover the cost of the coach. <i>Update on this: The Secretary realised that there were five non-members amongst the 23 who had paid the full amount of £18. The Secretary asked if she should return the ten tickets. She had enquired and we would lose £10 if we did this. Decision to be deferred till nearer time.</i>
8. Safeguarding Policy: The Secretary had spent time trying to get this moving again with the intention of it all being resolved before the AGM on the 20 th September 2016. The Chair had agreed to 'Lead' on Safeguarding with the help of Jan Hancock. They had arranged to meet, at the Chair's home, with a member of the staff from VAC. This meeting had not been too successful.	The Committee were informed that the lady would attend, hopefully the 2 nd June meeting, to speak to all Committee members about what procedure is going to be necessary.
9. Treasurer's Report: The Treasurer had sent her report which showed that there was £7,400.71 in the Bank.	
10. Membership: In the Membership Secretary's absence those Committee Members taking money at sessions reported renewals were still coming in along with new memberships.	Cheques to be given to the Treasurer so as to not delay payment into the bank.
11. Short Report covering attendance/issues in the current weeks in APRIL 2016: Art Class - 9 - 13 - no class - 14 Bowling - 13 - 13 - 9 - 16. Crafty Club - 17 on Trip - 11 - 14 - 14 Keep Fit - 18 - 16 - 21 +1F - 18 + 1F Kurling - 22 - 19 - 19 - 20 Line Dancing - 14 - 10 + 1F - 14 Pilates - Intermediate - 20 + 2F - 19 - 17 - 17 Beginners - 11 - 13 - 9	The new Pilates class already doing well. The Tutor had asked if she could be paid weekly. That is no problem. Thanks were expressed to all providing reports on our activities.

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<p>12. Possible application for Grant: The Secretary went through the application forms for a Grant. She did not personally feel that she could complete these documents as with the bank balance the group has we don't need to take money that another group, who might be struggling, could benefit from.</p>	<p>It was agreed to leave this matter for the time being.</p>
<p>13. Looking ahead to the Annual General Meeting: As there had been hints about people coming off the Committee at the AGM the Secretary asked if people would give a clear indication of their intentions regarding relinquishing their roles so that a start could be made to recruit new Committee members. Everyone was asked to give serious thought to this matter for next meeting.</p>	<p>Both the Chair and Joan Taylor said they intended to leave the Committee at the AGM. JT on health grounds and JB who anticipates to be leaving the area.</p> <p>It was agreed that the Secretary & Chair should compose a letter to all members asking them to think about volunteering to join Committee.</p> <p>Sue Merriman & Joan Taylor offered to do refreshments for the AGM</p>
<p>12. Any other Business:</p> <ul style="list-style-type: none"> ❖ Proposed trip on the Canal at Skipton. The Chair had all the information and costings. The company had various sized boats and offered various menus with a wide range of prices. Dates being considered either 19th, 20th, 26th or 27th August. All permutations were considered and it seemed like leaving Illingworth at 12 noon to be in Skipton by 1 pm and having free time there before boarding the boat at 4 pm and having a 3 hour cruise, eating at 5 pm, might be a good option. ❖ Committee Members who come into contact with Tutors were asked to ask Lucinda Atkinson, Annette Duncan and Anne Louise Doherty if they had got DBS checks as this is something that they and the Committee require to have. 	<p>The Secretary was asked to obtain coach prices from Twin Valley and Star Coaches.</p>
<p>13. Date of next Committee Meeting:</p>	<p>Thursday, 2nd June at the Community Room at Illingworth Fire Station at 2 pm.</p>

Chair