

Minutes of the Committee Meeting of the Illingworth & Bradshaw Local Activities Group held on Thursday, 6th April 2017 at 2.30 pm at Illingworth Moor Methodist Church

	<i>Resolved/Action</i>
Present: Jan Hancock, Anne Lees, Sue Merriman, Irene Mulhall, Rita Parkin, Julian Patrick, Lilian Rawnsley, D. Anne Robinson and Brian Sinnett.	
1.Welcome by Chair: The Chair welcomed everyone and she said how grateful everyone was for the work that the late Sheila Hilson did in getting the Committee through the Safeguarding training.	
2.Apologies for Absence: No apologies – all present.	
3.Additions to Agenda: There were a couple of additional items to go under 'Any Other Business'.	
4.Minutes of the last meeting held on Thursday, 2nd March 2017 and the extra ordinary meeting held on the 9th March:	Signed by the Chairman as a correct record.
5.Matters arising from the Minutes not covered on the Agenda:	There were no matters arising from the Minutes.
6.Correspondence: An email had been received from Hayley Conlon, Staying Well Project Worker, asking if our Gentle Exercise group would like to do a demo (with a view to older people joining in) at the Beechwood Park Big Picnic Day on 1 st July. The Secretary had spoken to our Tutor and asked in general amongst people attending Keep Fit and Pilates.	Our Tutor thought she would have problems with people, of unknown ability, joining in and nobody from the groups asked volunteered to be involved. The Secretary therefore was directed to send a negative response.
7. Update on unrequested advertising: The Secretary explained that certain groups in Calderdale are advertising the LA Group's activities and she is having emails and telephone calls enquiring about such. She explained that she had contacted Paul Mansley for help with this as people were using her home number in the adverts as well as not enquiring from us as to whether we have vacancies at any of our activities.	Paul Mansley advised that what is happening should not be so and that if people found someone they thought would benefit from taking part in LA Group activities they should do it through 'Staying Well' who should enquire if we had any vacancies. He was using his contacts to make people aware that the form of advertising they were using is wrong.
8. Update on Safeguarding: With the sad death of Sheila Hilson we needed to know if Jan was willing to step into the Safeguarding Officer's role. This she agreed to do telling the Committee that we are now involved with Calderdale MBC and have been given a mini-website.	The Committee's DBS certificates will go on file and will be left in the Church Office. All members were grateful for the input from the late Sheila Hilson in getting them to this stage of completion and to Jan Hancock for taking on the role of Safeguarding Officer.
9.Treasurer's Report: The Treasurer reported we had £8,155.93 in the bank at the moment	Lilian Rawnsley, Brian Sinnett and Irene Mulhall to be the new signatures on cheques and will be required to produce Passport and a Utility Bill at the bank. The Treasurer was thanked for her report.
10.Membership: The Membership Secretary had no figures on membership for this meeting as Renewal Forms are still coming in slowly as and when people attend classes.	
11. Update on Defibrillator: Training to take place the following day namely Friday, 7 th April.	A letter of thanks to the LA Group from Illingworth Moor Methodist Church for the £475 paid towards the defibrillator was read to the Committee.
12. Possible disruption in next few months with holidays/work on floor/ 'Holiday at Home': The Secretary updated the Committee on the fact that our Keep Fit & Pilates tutor is going to be away for two weeks holiday therefore six classes will be missed; the Hall floor is having to be re-sealed and will be out of use for four days and 'Holiday at Home' is where people are invited into the building on several days in one particular week to take part in activities which they normally wouldn't do.	There was nothing that the Committee could do about this disruption to our normal activities but hoped that possibly the work on the floor could be done while we couldn't have the Keep Fit and Pilates classes. The Secretary to pass this on to the Centre Manager.

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<p>13. Short Report covering attendance/issues in MARCH: Art Class – 9 – 8 – 7 – 8 - 11 Bowling – The Secretary reported that the first session had commenced with a good number playing and approximately 17 had paid membership to Holmfield Bowling Club. Crafty Club – 15 + 1F – 18 – 11 – 15 +1F Keep Fit – 20 – 15 – 13 + 2F - 12 Kurling – 23 – 24 – 19 - 24 Line Dancing – 15 – 16 - 13 PILATES: Intermediate Class – 15 – 13 – 12 -12 New Beginners Class - 17 – 17 – 14 - 18 There was a query about whether Tutors got paid for holidays.</p>	<p>Members were thanked for their reports.</p> <p>The Treasurer confirmed that Tutors didn't get holiday pay.</p>
<p>14. Advertising and Catering for the Trading Standards Talk on 16th May:</p> <p>The Secretary had done laminated posters and it was to be advertised in the May issue of the Illingworth Messenger. Posters to be on display from the beginning of May. It had been advertised to members in the Spring Newsletter.</p>	<p>Sue Merriman and Jan Hancock agreed to purchase the necessary items for the refreshments and to serve same from close of Line Dancing at 3 pm.</p> <p>To make a push on this after the May meeting. People forget if they are told too soon.</p>
<p>15. Proposed day out to Hull:</p> <p>The Secretary had the coach prices from Twin Valley and JAK Travel. The Secretary had received information from SOFA who were taking a trip to Hull on the 12th April.</p>	<p>It was agreed that the Secretary should book the 41 seater coach from Twin Valley. It was agreed that we should travel over the Humber Bridge and that people would be dropped off in Hull to spend the day as they wish.</p>
<p>16. Christmas 2017: Following questions at the March meeting the Secretary had been in contact with Susan Hutchinson at The Moorlands: The DJ is normally booked 6 months in advance and she will do this. Desserts – she confirmed she will make sure we have three choices for our event this year. No deposit is needed for our event but she will need final choices and full payment 4 weeks before the event.</p>	<p>.</p> <p>The Treasurer said that last year she only paid half the total before the event and the other half on the night of the event. She proposed to do this again.</p>
<p>17. Any Other Business: The Chair and Secretary had attended at Boothtown Methodist Church on the 30th March as 'Staying Well' are trying to start a group similar to the LA Group in Boothtown and also at Siddal. The singers from High Five provided entertainment but not many Boothtown people were present although there had been more in the morning.</p> <p>The Treasurer asked the Secretary to find out about the Insurance that High Five normally organise for all the groups in Calderdale.</p> <p>Sue Merriman informed the Committee about Rivington Hall Barn at Bolton where you can have a meal and entertainment from 12 noon to 4 pm.</p> <p>Talked again about a possible trip to the Races perhaps in August.</p>	<p>The Secretary contacted High Five and all is now settled.</p> <p>The Secretary to look into this.</p> <p>The Secretary to look into this.</p>
<p>18.Date of next Committee Meeting:</p>	<p>Thursday, 4th May 2017 at 2.30 pm at Illingworth Moor Methodist Church.</p>

Chair