

Minutes of the Committee Meeting of the Illingworth & Bradshaw Local Activities Group held on Thursday, 6th August 2015 at 2.30 pm at the Community Room, Illingworth Fire Station

	<i>Resolved/Action</i>
Present: Jean Butler, Sylvia Drake, Rose Grant, Sue Merriman, Irene Mulhall, Rita Parkin, Brian Sinnett and Joan Taylor.	
1. Welcome by Chair and Apologies: Apologies received from Gordon Heron and Anne Lees. The Chair welcomed everyone.	
2. Additions to Agenda: There were several items to consider under Item 11	
3. Minutes of the last meeting held on Thursday, 2nd July 2015: The Treasurer thought the comments about the coach used for the race trip were rather harsh but those who had travelled on the coach endorsed the comments as they had expressed them at the meeting.	Minutes were signed as a correct record.
4. Matters arising from the Minutes:	There were no matters arising from the Minutes.
5. Discussion about success or otherwise of: a) The Haworth Haddock Trip – Sat. 18th July: The coach was from Steele’s and was fine. Everyone enjoyed the trip. The Treasurer said that we were able to claim the money back from the tickets we had ordered and weren’t able to use.	It was generally felt that we should leave this particular trip for several years now as we had done it twice. Thanks expressed to all those involved in the arrangements.
6. Update on the following future events: a). Annual General Meeting – Tuesday, 22nd September 2015 at 2 pm: The Secretary asked for Committee members to complete nomination forms if they intend standing for Committee. Sylvia Drake expressed her wish not to stand again for Committee as had Gordon Heron at the July meeting. It was felt that men in particular should be targeted about joining the Committee. The Membership Secretary suggested that a letter be sent to all members by Royal Mail, informing about the AGM and asking for members to offer their help at activities and/or complete nomination forms for joining the Committee. b) Christmas at The Moorlands - Wednesday, 2nd December: The Chair had not yet received the Christmas menu from the venue. c) Free Workshops for over 55’s on Scams and Doorstep Crime: The Secretary had emailed the person in charge of booking of such events on two occasions and heard nothing back.	Several Committee members completed forms and took copies to distribute at activities The Chair to follow this up with the staff at the Moorlands. Members jokingly decided it was a ‘Scam’. There is no rush and we will try again.
7. Safeguarding – Progress Report: Our Chair was still waiting to hear from the lady who delivers support on Safeguarding issues.	As this must be adopted into the Constitution at an AGM it is something we wanted to make progress on.
8. Treasurer’s Report: The Treasurer reported £5,783.80 in the Bank. This lower amount than last month was due to the fact that £670 had been paid out for the hire of the Church rooms for a quarter; £235 for the coach and £30 to the Tai Chi Tutor.	The Treasurer was thanked for her report. The Treasurer asked if all receipts could be with her by the end of August.
9. Membership: Membership is now at 104 plus an additional person joining that day.	The Membership Secretary was thanked for her work.
10. Short Report covering attendance/issues in the current weeks: Art Class – In July attendance had been 9, 8, 11 and 8 this week with two new people. There are 16 Artists now on the books. Bowling – July there had been 12, 10, 11 and the 4 th week had been a wash out with no play possible. Crafty Club – Numbers have been down in July but group is averaging 8 people. Keep Fit – In July there had been 16 + 1 Free, 14 + 2 Free; 16; 17 and this week 15. Kurling - 14; 15 + 1 Free; 18 + 2F; 17 and 14 this week Line Dancing – Averaging 11.	

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<p>Tai Chi – in the last four weeks, prior to school closing, there had been 6; 4; 5 and 3 taking part. The Secretary had met with David on the final session and given him a letter which stated that the LA Group would not be continuing with Tai Chi classes and thanking both Marsha & David for all their time with the LA Group and wishing them well in the future.</p> <p>Pilates Trial Class during August – The first of four trial classes had been held that morning and 22 people were present. It had taken both the Secretary & Membership Secretary to handle things that morning and thanks were due also to Jan Hancock for coming along early to make sure the floor was clean and water provided.</p>	<p>The £20 float for this group had been returned to the Treasurer. It was hoped that when Marsha is able to receive flowers we would be able to send her a bouquet in thanks.</p> <p>It was agreed that if numbers continued in this manner then the group could run and it would be advertised as a permanent activity.</p>
<p>11. Any Other Business:</p> <p>a) There had been no Correspondence item on the Agenda but there was only one item of correspondence which was about a Calderdale Forum 50+ meeting on 24th November.</p> <p>b) Age Limit – A prospective member was 45 years old and a decision had to be taken about allowing her to join.</p> <p>c) Donations in memory of members: As we had lost a highly regarded member from the LA Group recently a decision needed to be taken about giving money in memory of a departed member from the funds.</p> <p>d) A query had arisen over the Secretary's expenses: The Secretary had claimed for printing expenses and had attached a receipt from Toys R Us for £109.93 which Whitehill School Youth Club had purchased. <i>(To understand the full implications of this one must look back at Item 9 of the Minutes of the Committee meeting of 2nd April 2015. The wording was such that it was said the equipment needed must be bought by the Youth Club and then the money would be given to them).</i> The Secretary was the 'go between' about this and had discovered that the Youth Club did not have that sort of money to go out and buy things. The Secretary said she had gone to ask the Treasurer if it was ok for her to advance the money personally to the Youth Club and then for her to claim the money back on her expenses sheet. Unfortunately, the Treasurer had no recollection of this event. To date the Youth Club had not wanted to be rushed into purchasing items in a hurry and therefore had only handed one receipt in for £109.93. Two days before the Committee Meeting the Secretary had received a phone call from the Treasurer saying that she could not accept the receipt from Toys R Us as it was a photocopy. If the Secretary could get the school to stamp the receipt and have it countersigned by someone at the school she could then be paid. As it was school holiday this was going to be a problem. The Youth Club had needed the original receipt as they had already had to return an item to Toys R Us. The Secretary was quite prepared to wait until the remaining £90.07 was spent to be repaid and therefore had only claimed for the £109.93.</p> <p>e) The Secretary was asked to enquire about the possibility of moving the cupboard from the Boiler Room in the Church Hall back into the smaller room used by the Crafty Club and the Art Class.</p>	<p>It was agreed no action needed on this as Malcolm Kielty was to speak at AGM and he is Chairman of the Calderdale Forum 50+.</p> <p>There was a very definite response that we could not allow anyone who was not 50 to join our group. The Insurance would not cover this.</p> <p>It was agreed that this would set a precedent and as the group were of the older generation it could be happening often. It was agreed that members in the activities the deceased member attended could be left to do what they wished either individually or collectively.</p> <p>After much, very unfortunate heated debate on the matter, the Treasurer wrote a cheque for the Secretary for the full £200 plus her normal expenses incurred in the job of Secretary. When the final amount of £90.07 is spent by the Youth Club the Receipt will need to be presented to the Treasurer.</p> <p>The Secretary agreed to make that request.</p>
<p>12. Date of next Committee Meeting:</p>	<p>Thursday, 3rd September 2015 at 2.30 pm at the Community Room at Illingworth Fire Station.</p>

Chair