

<b>Minutes of the Committee Meeting of the Illingworth &amp; Bradshaw Local Activities Group held on Thursday, 1st November 2018 at 12.15 pm held at Illingworth Moor Methodist Church</b>	
	<i>Resolved/Action</i>
<b>Present:</b> Martin Cruft, Jan Hancock, Anne Lees, Irene Mulhall, Rita Parkin, Julian Patrick, Lilian Rawnsley, D. Anne Robinson and Brian Sinnett.	
<b>1. Welcome by Chair:</b> The Chairman, Anne Lees, welcomed all members to the meeting.	
<b>2. Apologies for Absence:</b> All present	
<b>3. Additions to Agenda:</b>	No additional items.
<b>4. Minutes of the last meeting held on Thursday, 4<sup>th</sup> October 2018:</b>	The Minutes were approved and signed as a correct record.
<b>5. Matters arising from the Minutes:</b>	There were no matters arising.
<b>6. Correspondence:</b>	There were no items of correspondence.
<b>7. Any Safeguarding Matters:</b>	MC, new Safeguarding Officer, to have a DBS check done and this should be free. JH to help MC get this done initially.
<b>8. Treasurer's Report:</b> The Treasurer reported that there was £8,269.26 in the bank. Since the last report there had been quite a big expenditure with rent, donation to Guide Dogs and purchase of some additional Kurling items. From the 1 <sup>st</sup> October we are paying a 20% increase in our rent for the rooms we use at Illingworth Moor and this will be reflected in the January figures.	It was agreed to keep an eye on how the rent increase is going to affect our funds after our first three months at the increased price.
<b>9. Membership:</b> The Membership Secretary reported that we have 161 paid up members.	The Membership Secretary was thanked for her report and work.
<b>10. Short Report covering attendance/issues during the month of OCTOBER:</b> Art Class: 8 – 8 – 8 - 8 Crafty Club : 20 – 12 – 22 - 18  Keep Fit: 21 – 21 - 15 – 20 Kurling: 19 + 1F – 15 + 1F – 19 – 23 Line Dancing: 8 – 11 – 9 - 9 Pilates – Intermediate Class: 12 – 19 – 18 - 19 New Beginners Class: 14 – 8 – 16 - 20	The Treasurer to visit Crafty Club to see how things are and see if anyone would come onto Committee  Thanks were expressed to those giving reports.
<b>11. Contracts for our Tutors for Line Dancing &amp; Pilates/Keep Fit:</b>	This is something that the Treasurer has in hand.
<b>12. Christmas Party:</b> <i>This is the last meeting before the event.</i> The Secretary felt that numbers for the Party seemed to be quite low but all would be revealed on Thursday, 8 <sup>th</sup> November at the opening of envelopes meeting. The Secretary had several points to raise. She wanted people to know what their jobs were on the night: Two tables selling raffle tickets (one of which to display raffle prizes). Each ticket to be £1 each. Morrisons Vouchers first three prizes.  Hamper 4 <sup>th</sup> prize.  Announcing the Comedian. Proceeds from Raffle.  Payment for the evening.  Table/seating plan to be circulated to prevent crush in the entrance area.  Drawing of the Raffle.	Julian and Lilian selling the tickets.  Treasurer to purchase Morrisons Shopping Vouchers to value of £25, £15 & £10 Chairman would welcome items for Hamper.  The Chairman, Anne Lees. Tips for the waitresses who have served us in the Marquee. Remainder to our Charity – Guide Dogs. A cheque for £1,013 has been paid the remainder to be paid by cheque on the night.  This to be done by email and on the website by the Secretary. This to be done after the Comedian – before dancing commences.

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<p><b>12. Christmas Party <i>continued</i></b></p> <p>Secretary to contact Comedian and ask about how he wants paying. He will commence his act at 7.30 pm but will arrive at 7.15 pm.</p>	<p>Committee members not delegated a specific job should make themselves available to welcome people, answer any questions, help people with their coats, generally meet and greet people and to be aware of anything that might need attention.</p>
<p><b>13. Any Other Business:</b></p>	<p>There was no additional business to discuss.</p>
<p><b>14. Date of next Committee Meeting:</b></p>	<p>It was agreed that the next meeting will be on <b>Thursday, 6<sup>th</sup> December 2018 at 12.15 pm</b> at Illingworth Moor Methodist Church.</p>

-----*Chair*