

**Minutes of the Committee Meeting of the Illingworth & Bradshaw Local Activities Group held on Thursday, 5<sup>th</sup> July 2018 at 12.15 pm at Illingworth Moor Methodist Church.**

	<i>Resolved/Action</i>
<b>Present:</b> Jan Hancock, Anne Lees, Sue Merriman, Irene Mulhall, Rita Parkin, Julian Patrick, Lilian Rawsley, D. Anne Robinson and Brian Sinnett.	
<b>1. Welcome by Chair:</b> The Chairman, Anne Lees, welcomed everyone.	
<b>2. Apologies for Absence:</b> All present	
<b>3. Additions to Agenda:</b>	The Chairman had a matter to raise.
<b>4. Minutes of the last meeting held on Thursday, 7<sup>th</sup> June 2018:</b>	The Minutes were signed as a correct record.
<b>5. Matters arising from the Minutes:</b>	There were no matters arising.
<b>6. Correspondence:</b>	Item from 'Staying Well' had been received which will be covered later.
<b>7. Any Safeguarding Matters:</b> The Safeguarding Officer reported on recent communication regarding consent forms.	This was thought to be an unnecessary additional rule.
<b>8. Treasurer's Report:</b> The Treasurer reported £8,893.94 in the bank.	The Treasurer was thanked for her report and work.
<b>9. Membership:</b> The Membership Secretary reported that we have 142 paid up members.	The Membership Secretary was thanked for her report and work.
<b>10. Update on Staying Well Dementia Café by Chair and Secretary:</b> The new venture had been named 'Daisy Chain Café' and the launch event will take place at the Halifax Rugby Union Club, Ovenden Park on Wednesday, 10 <sup>th</sup> October from 1 – 3 pm and will then run on the 2 <sup>nd</sup> Wednesday each month. Committee members were made aware that it would be necessary to find some volunteers to help both at the launch day and subsequent sessions. The MP for Halifax and Ward Councillors as well as many other representatives from local organisations had been invited to the launch.	It was hoped that members of the LA Group Committee might attend the launch and be encouraged to volunteer and to spread the word amongst members in the search for volunteers.
<b>11. Short Report covering attendance/issues during the month of JUNE:</b> Art Class 5 – 8 – 6 - 9 Bowling: 18 – 17 – 17 – 16 The Bowlers wished to record their thanks to the Committee for their support in the purchase of new woods. Crafty Club : 14 - 14 - 14 - 20 Keep Fit : 12 - 16 - 17 - 13 Kurling : 18 + 1F - 16 - 16 - 14 Line Dancing : 11 - 7 - 6 Pilates – Intermediate Class : 13 - 14 - 11 - 10 New Beginners Class : 9 - 15 - 14 - 13	Thanks were expressed to those giving reports.
<b>12. Contracts for our Tutors for Line Dancing &amp; Pilates/Keep Fit:</b>	The Treasurer is working on these contracts.
<b>13. Data Protection:</b> The Secretary reported that a letter had been sent out to all email members and also copies were available at all classes.	
<b>14. Preparation for Annual General Meeting on Tuesday, 18<sup>th</sup> September 2018 starting at 3.15 pm following Line Dancing:</b> <ul style="list-style-type: none"> <li>• The Secretary reported the change in timing for this year as it seemed unfair that the Line Dancers always lost a class.</li> <li>• The Secretary had asked if Committee members would think about whether they wished to stand for election again for another year.</li> <li>• The Secretary reported that she had booked Philip Moran to speak at the AGM about his work with Guide Dogs. Philip &amp; his wife, Pat, had recently become members of the group.</li> <li>• The Treasurer asked if for 2019 the AGM could be a week later to give her more time to prepare accounts as, over the years, the date had got earlier in the month.</li> <li>• The Secretary had prepared a Newsletter giving details of closure of classes, date of the AGM and the Christmas Party and asking for volunteers to think about joining the Committee at the AGM.</li> </ul>	<p>No member said they would not stand again.</p> <p>Confirmation had been received that Philip would speak at the AGM and we should be prepared to make a donation to Guide Dogs.</p> <p>JH and SM offered to purchase the necessary items for the refreshments and do the catering at the AGM. They must remember to obtain receipts for the Treasurer.</p>

	<b><i>Resolved/Action</i></b>
<p><b>15. Any other business:</b></p> <ul style="list-style-type: none"> <li>• The Chairman wished to register her concern at the amount of work put on the Secretary and also with the Secretary's commitment to always being the one having to open the Church and lock up on a Thursday and be present at all classes doing the register and money every Tuesday and Thursday in addition to doing all the correspondence, Minutes, Website and Facebook work.</li> <li>• The Treasurer said that for the Christmas Party this year everyone should pay the full price of the meal. Last year members were subsidised and it was too difficult to charge friends another price for friends so everyone was subsidised. This proved to be a point of criticism from some quarters as some members brought a group of friends along who, of course, benefitted from the subsidy. The cost of the entertainment, which is considerable, is being paid fully from the LA Group's funds again this year.</li> <li>• The Membership Secretary wanted to know how long she should keep the membership forms of people who had not renewed as it was a something that should be taken seriously with the new Data Protection rules.</li> </ul>	<ul style="list-style-type: none"> <li>• In view of the enforced closure of the Church for three weeks the Secretary will review this after the AGM when we will see if we have got any volunteers coming forward who would join the Committee and take on some of the responsibility.</li> <li>• The Secretary particularly finds such criticism of the decisions taken by the Committee very hard to stomach particularly as these doing the criticism are totally unwilling to take any active part in the running of the group despite many requests for help.</li> <li>• The Committee took the decision that if a person had not renewed by the time of the AGM then their original form showing all their details should be shredded. The same would need to apply to any Health Questionnaire forms kept with each activity group.</li> </ul>
<p><b>16. Date of next Committee Meeting:</b></p>	<p>It was agreed that the next meeting will be on <b>Thursday, 2<sup>nd</sup> August 2018 at 12.15 pm at the Community Room at Ilingworth Fire Station.</b></p>

-----*Chair*