

Minutes of the Committee Meeting of the Illingworth & Bradshaw Local Activities Group held on Thursday, 15th March 2018 at 2.30 pm at Illingworth Moor Methodist Church.
(Having been postponed from the 1st & 8th March due to snow).

	<i>Resolved/Action</i>
Present: Jan Hancock, Anne Lees, Sue Merriman, Irene Mulhall, Rita Parkin, Julian Patrick, Lilian Rawnsley, D. Anne Robinson and Brian Sinnett.	
1. Welcome by Chair: The Chair welcomed everyone to the meeting.	
2. Apologies for Absence: No apologies – all present.	
3. Additions to Agenda: There were several items to be added to the Agenda.	
4. Minutes of the last meeting held on Thursday, 1st February 2018:	The Minutes were signed as a correct record.
5. Matters arising from the Minutes:	There were no matters arising.
6. Correspondence: An invitation from SOFA to join them on an overnight trip to Oxford and Blenheim Palace and gardens at a cost of £150. We were asked to advertise amongst our members.	The Committee agreed that the Secretary could send this message out to our members on email.
7. Any Safeguarding Matters: The Safeguarding Officer had no matters to bring forward.	
8. Treasurer's Report: The Treasurer's report was as follows: £7,914.28. The Treasurer reported that she had received information about our insurance for the year which will be £75. It is a joint insurance with our sister groups and organised by someone at the High Five Group at Pellon. Discussion followed about paying our Art and Pilates Tutors for the two weeks when it had been impossible to have classes. The Treasurer pointed out that whilst the Art Tutor had a contract with us the Pilates/Keep Fit tutor did not, nor did our Line Dancing Tutor.	It was agreed that the two tutors should both be paid in full for the weeks when we could not hold classes. The Treasurer said she would arrange to draw up a Contract for our Pilates/Keep Fit Tutor & our Line Dancing Tutor to have and sign. The Treasurer was thanked for her report.
9. Membership: The Membership Secretary reported we have 162 members plus one given to her that day.	The Membership Secretary was thanked for her report.
10. Short Report covering attendance/issues during the month of February: Art Class : 7 – 6 - 8 Crafty Club : 14 – 13 – 17 and cancelled due to snow Keep Fit : 16 – 19 + 2F – 18 +1F - 14 Kurling : 15+1F – 22 + 1F – 19 + 1F – 8 + 1F Line Dancing : 11 – 10 - - 4 Pilates – Intermediate Class : 13 – 14 – 17 - 18 New Beginners Class : 11 – 14 – 18 - 15	Thanks were expressed to those delivering activity group reports.
11. Update on the Yoga Bricks for Pilates Classes: Chris Freeman who had done these bricks for us had come to Pilates and brought the completed bricks. The cost was £35 for 10.	The Treasurer asked for an invoice so that she could pay the £35. The Secretary agreed to get an invoice. <i>(This is now paid)</i>
12. Update on Christmas event for 2018: Several Committee members had visited Sue Hutchinson at The Moorlands and gone through all the issues which caused us concern at the 2017 party. We were only offered dates from the 2 nd to the 6 th December. She suggested that we might like to try having a Comedian and gave us a name and sent us his contact details. The Secretary had contacted him and booked him for Wednesday, 5 th December at a cost to us of £500 to do a 45 minute spot which might stretch a little longer. Sue Hutchinson had offered to get some suitable music from the internet and have that playing for us for dancing and general music throughout the evening without having the need for a DJ. Payment arrangements at The Moorlands were the same as previously with half being paid when we ordered the food and the other half on the night of the event. Meal choices and table plan to be as previously. Menu would come nearer the time.	All Committee members were happy with this arrangement as The Marquee at The Moorlands is only venue in our locality which could accommodate the numbers we manage to attract. It was decided, at this stage, not to advertise who the comedian is.

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13. Any movement on the Bank and new signatures for cheques?	The Treasurer said she had expected forms to come from the bank any day now. If nothing was forthcoming in the next day or so she would ring them.
14. Newsletter (attached) for comments/additions: The Secretary had prepared Newsletter No. 14 for Spring 2018 which told of Easter and Election Day closure of classes, Renewal of Membership and the trip to Boundary Mills and Canal Trip. The Secretary had the invoice from JAK which she passed to the Treasurer for payment no later than one week before the trip.	The Committee gave approval for the Newsletter and Renewal form to be printed and circulated at meetings as well as being sent out by email.
15. Venue for 3rd May Committee Meeting as room in use for the Local Election: Discussion took place about perhaps using the Fire Station but that was often difficult to book and gain access to.	The Committee agreed to hold the Committee Meeting on that day at the Church, possibly in the Hall.
16. Any other business: The Secretary brought up the idea that Committee Meetings be held at 12.15 pm following Pilates as so many members of the Committee were in the building at that time. The Secretary gave a copy of the Flyer that the Church had prepared and were having distributed to households in the area. People were making contact with the Site Manager and he was passing the phone numbers to the Secretary to ring them back. <i>(Since the Committee meeting people have been coming into the building whilst our activities are on wanting to know more about our activities, membership and prices etc. all of which are causing more work for the Secretary when she is busy enough doing registers, handling money and at the moment taking membership money and trip money).</i> The Secretary reported that there had been some members who did not like it when there were three lanes in action at Kurling and also there were members who had dementia who were being quite boisterous which was a concern when three lanes were in action.	In general this idea was greeted with acceptance as it would give more of a free afternoon to members. Concern was expressed, quite strongly, that they should have at least spoken to the Committee before advertising our activities as we were finding ourselves often over subscribed. The Committee felt that the Secretary had enough to do without having to ring people and felt very strongly that a letter of protest was needed to be sent to the Church. The Secretary was asked to write to the Church stating the concern that the Committee had. <i>(This is something that the Secretary and Chair talked about afterwards and neither felt able to do this as they are too involved with the Church). The Secretary did however tell the Church Council that the LA Group was over subscribed in many areas. This was not followed on with any sort of discussion.</i> It was felt that we should keep an eye on the situation and perhaps consider having two sessions of Kurling but it was felt that people wouldn't like to have to change and every week was different. The week when we had 26 attending Kurling was rather unusual. <i>(The Secretary did a note to those present the following week asking if they would like to have a second session from 12.30 pm for an hour but there were only 16 that week to give the note to).</i>
16.Date of next Committee Meeting:	It was agreed that the next meeting will be on Thursday, 5th April 2018 at 12.15 pm at Illingworth Moor Methodist Church. <i>(Apologies for that meeting from Anne Lees and Julian Patrick who will be on holiday).</i>

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