

Minutes of the Committee Meeting of the Illingworth & Bradshaw Local Activities Group held on Thursday, 6th October 2016 at 2.30 pm at Illingworth Fire Station

Present: Jan Hancock, Sheila Hilson, Anne Lees, Sue Merriman, Irene Mulhall, Julian Patrick, Lilian Rawnsley, Anne Robinson & Brian Sinnett.

1. Welcome: Brian Sinnett opened the meeting and welcomed new members: Lilian Rawnsley, Sheila Hilson, Anne Robinson and Julian Patrick to the meeting. All members gave a brief resume of themselves and their involvement with the LA Group.

RESOLVED/ACTION

2. Apologies for Absence: The only apologies were from Rita Parkin

3. Appointments to be made:

Chairperson: There were no volunteers for this post.

Vice Chairperson: Brian Sinnett appointed.

Treasurer: Rita Parkin had intimated that she was prepared to stand for one more year and was appointed.

Assistant to Treasurer: Lilian Rawnsley appointed.

Secretary: Irene Mulhall appointed.

Membership Secretary: Anne Robinson appointed.

Safeguarding Officer: Sheila Hilson appointed.

Assistant to Safeguarding Officer: Jan Hancock appointed.

Agreed to leave this for people to think about.

In view of this it was felt someone should be appointed to shadow/assist the Treasurer.

4. Additions to Agenda:

There were no additions to the Agenda.

5. Minutes of the last meeting held on Thursday, 1st September 2016:

Signed by Brian Sinnett as a correct record.

6. Matters arising from the Minutes:

There were no matters arising from the Minutes.

7. Correspondence:

No items of correspondence.

8. Comments on the Annual General Meeting:

The following comments had been received:

- ❖ The need to use a microphone;
- ❖ The Accounts should be Audited;
- ❖ Paper copies of the Treasurer's Report to be available on all seats prior to start of the AGM so that members have time to read them before being asked to propose and second that they be accepted.

It was agreed that these comments should be put into effect for the next and future Annual General Meetings.

9. Planned activities for the months ahead:

- ❖ **Christmas in the Marquee at The Moorlands, Wednesday, 7th December at 5 pm for 5.30 pm:**

The Secretary outlined some difficulties which had occurred with the deposit/meal price/table plans.

Once issues are resolved with The Moorlands, the Secretary to circulate the invitations and a Newsletter to members via email and at all the activities in the next few weeks.

- ❖ **Possible meal at Kirklees College;**
- ❖ **Possible trip to Oswaldtwistle Mills & an afternoon guided coach tour.**

- ❖ It was agreed to fix up a meeting with Susan at The Moorlands in order to resolve these difficulties.
- ❖ The price of the meal would be £16.50 and so it was agreed that if there was no proof that an agreement had been reached, when initial booking made, we would subsidise all meals by £1.50 and advertise the cost to everyone at £15.
- ❖ Raffle tickets to be sold in strips of five for £1 to make things easier.
- ❖ It was agreed to leave the two possible outings until the New Year as there seemed to be enough to consider with the Christmas Celebrations.

10. Treasurer's Report:

No report from the Treasurer only the details given at the AGM which showed a balance carried forward as at 1st September 2016 of £8,193.77.

With the new Committee appointed it should now be possible to change the names of those able to sign cheques and also to obtain a Debit Card. With the addition of an Assistant Treasurer, should the Treasurer not be available, the Group should be in a position to pay money into the bank and to write cheques if and when necessary.

	RESOLVED/ACTION
<p>11. Membership: Membership taken out from 1st October 2016 is reduced to £3 per person as full membership begins again from the 1st April 2017.</p>	<p>Awaiting the return of the Treasurer who had been given all the Membership information by the retiring Membership Secretary. The new Membership Secretary will have a computerised system for recording membership once she has all the information.</p>
<p>12. Short Report covering attendance/issues in the current weeks in SEPTEMBER 2016:</p> <p>Art Class -.No numbers.</p> <p>Bowling - Gordon Heron sent a report saying that the Bowling Season ended with members having a Fish & Chip Lunch in the bowling hut.</p> <p>Crafty Club - The Crafty Club will be having a Stall at Illingworth Moor Methodist Church Christmas Fayre on the 26th November.</p> <p>Keep Fit - 14 - 16 - 19 - 20+1F</p> <p>Kurling - 20 - 19 - 15 - 15+1F</p> <p>Line Dancing - No figures - Decision needed on how much to pay temporary Tutor standing in for half-term.</p> <p>Pilates - Intermediate - 14 - 14 - 11 - 11 - 15 Beginners - 9 - 10 - 10 - 12 - 19</p>	<p>The Committee were willing to pay the full Tutor's fee, if necessary, in order for the class to run.</p> <p>Thanks extended to those giving reports.</p>
<p>13. Decision on how long to be closed for Christmas:</p>	<p>Looking at the calendar it was agreed that classes should run as normal up and including the two Pilates classes on Thursday, 22nd December and resume on Tuesday, 3rd January 2017. This information to be included in the Newsletter in order to give members plenty of notice.</p>
<p>14. Date of next Committee Meeting:</p>	<p>Thursday, 3rd November 2016 at the Community Room at Illingworth Fire Station at 2.30 pm.</p>

Chair