Minutes of the Committee Meeting of the Illingworth & Bradshaw Local Activities Group held on Thursday, 1st October 2015 at 2.30 pm at the Community Room, Illingworth Fire Station

	Resolved/Action
Present: Jean Butler, Jan Hancock, Anne Lees, Irene Mulhall, Rita Parkin, Brian Sinnett, Joan Taylor and Sue Merriman.	
1. Welcome by Chair and Apologies: Apologies were received from Rose Grant. The Chair	
welcomed everyone, particularly Jan Hancock who was attending her first meeting.	
2. Additions to Agenda: There were no additional items.	
3. Minutes of the last meeting held on Thursday, 3 rd September 2015:	Approved and signed as a correct record.
4. Matters arising from the Minutes:	There were no matters arising from the Minutes.
5. Correspondence: Jean Butler reported that the Mayor of Calderdale and Staying Well are hosting a Textile Tea Party for a celebration of textile magic in our textile town's magnificent Town Hall on Friday, 6 th November starting at 1 pm with a guided tour of the building.	Members of the Crafty Club intend going to this event and Jean Butler invited any Committee members to go along too.
6. Comments on the Annual General Meeting held on Tuesday, 22 nd September 2015:	The Committee were very happy at the support received, it was very well attended.
The Treasurer informed the Committee that there was a mistake in her report to the AGM. She presented a replacement set of accounts. The Committee discussed the matter of having the accounts audited before the AGM to avoid any mistakes. The Minutes of the AGM to contain an addendum.	The Committee agreed that the accounts will be audited in future and we would pay to have this done if necessary. It was thought that VAC might provide such a service. A suggestion was made that we ask the SOFA group about Auditing. The Secretary to do this.
7. Update on Christmas at The Moorlands - Wednesday, 2 nd December 2015: Short discussion followed on this. Everyone happy that sheets were circulating amongst all members and emails had been sent out so Committee need to wait to see what take up is at the end of October.	More detailed information for the November meeting when all money and food orders will be in.
8. Safeguarding Policy: Jean Butler reported that all Committee members would need to have awareness training which would involve approximately 2 to 3 hours training on 'Vulnerable Adults' only.	This was work in progress and we should know more at November meeting.
9. Treasurer's Report: The Treasurer reported there was £6,112.30 in the Bank.	It was good to see we are in such a strong financial position so that we can happily subsidise groups when numbers are low. The Treasurer was thanked for her report.
10. Membership : There was no report from the Membership Secretary but the Secretary said that membership was now in the region of 120.	
11. Short Report covering attendance/issues in the current weeks in September 2015:	
Art Class – As from 8 th October the price of the Art Class will be raised to £4. Attendance had been 7, 10 and 10. Rita said she would not be able to lock up the Church on the 15 th October after the Art Class. Bowling – Gordon Heron had provided a written report on the bowling activities which came to an end on the 28 th September with a fish & chips lunch in the bowling hut. Bowling figures for September had been 9, 7 then a washout day and finally 8. The bowling competition held at the club on Sunday, 20 th September organised by the Holmfield Bowling Club had been won by our own Maureen Bradley partnered by a lady from the Holmfield Bowling Club. Total fees collected for the season had been £247, £52 short of the LA Group's outlay on providing Woods at the start of the season. Crafty Club – Numbers had been 14, 14, 14 and 17. Keep Fit – Numbers had been 15 + 1 F, 13 + 1F, 14 + 1F, 17 and 17. Kurling – Numbers had been 12, 18 + 1F, 18 + 2F, 15 and 15. Line Dancing – 11, 14, 8 (missed one session because of AGM (1 person was paying £3.50	Arrangements made for Church to be locked.
but has now joined the LA Group). Pilates Trial Class – Numbers had been 14, 16, 8 and 15+ 1 F on 1 st October.	Thanks expressed to all providing reports on our activities.

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12. Decision on how long to be closed for Christmas:	
Discussion took place around the length we should close and it was decided we should have a complete break of two weeks with the exception of the Crafty Club who, by tradition, had carried on and will meet on the 23 rd and 30 th December.	The last classes will be Pilates and Art on Thursday, 17 th December and classes will start again with the Keep Fit & Kurling on Tuesday, 5 th January. Line Dancing can't start until the week after as the room is not available on the first Tuesday in the month.
13. Any other Business:	
 Jean Butler informed the Committee that the Crafty Club had arranged to have another 'Paint a Pot' session on the 28th November and asked if the Committee would agree to subsidise the activity. 	• The Committee agreed to subsidise each person by £5.
• Newsletter	 It was agreed that we need an Autumn Newsletter to advertise the walk which Jean Butler intends leading on the first Tuesday in the month and also the closure for the Christmas period as well as other things.
• Advertising at Morrisons and in the Library – it had generally been felt that we should perhaps not be advertising activities as much due to some classes being very well attended on some occasions but numbers fluctuated so much week by week that general agreement was that we should continue.	 Agreement was reached that we should still keep putting adverts in the Library at Beechwood Road and at Morrisons.
14.Date of next Committee Meeting:	Thursday, 5 th November 2015 at 2.30 pm at the Community Room at Illingworth Fire Station.

Chair